

# SAN PEDRO COLLEGE, INC.

Davao City

TRUNK LINE Nos. - Main Campus: 221-0257; 226-4813; 226-4187; 221-0634

Fax No. - Main Campus: 224-1481; 221-1929

## TELEPHONE DIRECTORY

### ACADEMICS DEPARTMENT

Extension No.

1153	AS COORDINATOR
1151	AS DEAN
1154	AS FACULTY ROOM
1152	AS SECRETARY
1156	BUSINESS & GOVERNANCE DEAN
1266	GRADUATE SCHOOL DEAN
1267	GRADUATE SCHOOL SECRETARY
1162	MLS COORDINATOR
1161	MLS DEAN
1163	MLS FACULTY ROOM
1177	NURSING COORDINATOR
1176	NURSING DEAN
1178	NURSING FACULTY ROOM
1179	NURSING/RT/RADTECH SECRETARY
1167	PHARMACY COORDINATOR
1166	PHARMACY DEAN
1168	PHARMACY FACULTY ROOM
1172	PT DEAN / COORDINATOR
1173	PT / MLS SECRETARY
1175	RADTECH DEAN
1116	EXECUTIVE VICE PRESIDENT SECRETARY
1269	SENIOR HS SECRETARY
1270	SENIOR HS PROGRAM OFFICER

### FINANCE DEPARTMENT

Extension No.

1201	ACCOUNTING
1206	ASSESSMENT
1236	BOOKSTORE
1211	CASHIER
1221	DISBURSING OFFICER
1611	FINANCE GUARD
1226	PAYROLL OFFICER
1256	PHYSICAL PLANT OFFICER
1261	PRINT SHOP
1231	PURCHASING
1411	CENTRAL SUPPLIES / PROPERTY CUSTODIAN

### LIBRARY DEPARTMENT

Extension No.

1507	AUDIO-VISUAL ROOM (AVR)
1506	IMC
1511	LIBRARY DIRECTOR
1512	LIBRARY LC
1513	LIBRARY 3RD FLOOR
1514	LIBRARY 4TH FLOOR
1515	LIBRARY GRADUATE SCHOOL

### OTHER DEPARTMENTS

Extension No.

1121	ADMISSIONS & ALUMNI DIRECTOR
1122	ADMISSIONS & ALUMNI SECRETARY
1182	ALUMNI OFFICE
1500	CANTEEN DIRECTOR
1306	COLLEGE COMMUNITY ENGAGEMENT CENTER DIRECTOR
1307	COLLEGE COMMUNITY ENGAGEMENT CENTER SECRETARY
1300	HEALTH & WELLNESS CENTER HEAD
1301	HEALTH & WELLNESS CENTER STAFF
1312	ELEARNING & IT SERVICES HEAD
1311	ELEARNING & IT SERVICES OFFICE
1126	INTERNET LABORATORY
1127	ID MAKING
1601	GATE 1
1606	GATE 2
1316	GUIDANCE, COUNSELING & TESTING CENTER DIRECTOR
1317	GUIDANCE, COUNSELING & TESTING CENTER SECRETARY
1106	HUMAN RESOURCE AND DEVELOPMENT
1241	MAINTENANCE
1251	OSA DIRECTOR
1253	OSA ASSISTANT DIRECTOR
1252	OSA SECRETARY
1136	PHILOMENE LABRECQUE HALL
1146	PQA DIRECTOR
1147	PQA OFFICE
1401	PRESIDENT'S SECRETARY
1321	REGISTRAR
1322	REGISTRAR STAFF
1326	RESEARCH AND PUBLICATION OFFICE
1327	RESEARCH AND PUBLICATION DIRECTOR
1416	SALIGAN
1421	SPIRITUALITY AND FORMATION CENTER DIRECTOR
1422	SPIRITUALITY AND FORMATION CENTER STAFF
1100	TELEPHONE OPERATOR
1112	SCHOLARSHIP OFFICE
1431	SOUND BOOTH
1328	ETHICS OFFICE

### LABORATORY DEPARTMENT

Extension No.

1331	SCIENCE LAB - DIRECTOR
1332	SCIENCE LAB - 2ND FLOOR FUNDA LAB
1333	SCIENCE LAB - 3RD FLOOR CT BLDG
1334	SCIENCE LAB - 3RD FLOOR ICU LAB
1427	SCIENCE LAB - 2ND FLR PG BLDG
1426	SCIENCE LAB - 3RD FLR PG BLDG

## **BASIC EDUCATION DEPARTMENT**

Ulas Campus

TRUNK LINE Nos. - Basic Education Campus: 285-0400 to 03; 285-0405

Fax No. - Basic Education Campus: 295-1454

### **TELEPHONE DIRECTORY**

#### **ACADEMICS DEPARTMENT**

Extension No.

2116	ASSISTANT PRINCIPAL
2141	FACULTY ROOM-GRADE SCHOOL
2186	FACULTY ROOM-HIGH SCHOOL
2321	COORDINATOR'S ROOM
2300	LEARNING RESOURCE CENTER- HEAD
2301	LEARNING RESOURCE CENTER
2311	LEARNING COMMONS
2126	PREFECT OF DISCIPLINE
2111	PRINCIPAL
2121	PRINCIPALS' SECRETARY
2146	REGISTRAR
2331	SCIENCE LAB -2nd floor
2332	SCIENCE LAB -3rd floor

#### **OTHER DEPARTMENTS**

Extension No.

2176	AVR/IMC
2161	BOOKSTORE
2201	CANTEEN
2326	CLINIC
2171	COMPUTER CENTER
2106	CONFERENCE ROOM
2701	CONVENT-2 <sup>nd</sup> Floor
2702	CONVENT-Ground Floor
2153	FINANCE - Cashier
2151	FINANCE Head
2600	GUARD-Main Lobby
2606	GUARD-Building B
2616	GUARD-Main Entrance
2131	GUIDANCE
2500	GYM*
2100	OPERATOR
2166	PRINTSHOP
2157	SPICE Head
2156	SPICE Staff
2206	STOCKROOM
2400	TLE 1
2406	TLE 2